



Department of Social Welfare and Development

PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier: MOSTACO MARKETING
Address: BF RESORT VILLAGE, LAS PIÑAS CITY
TIN: 915542-116-000
P.O. No.: 2021-05-0274
Date: MAY 25, 2021
Mode of Procurement: NP-SVP

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DSWD FIELD OFFICE MIMAROPA REGION (1680 F.T. BENITEZ ST., COR. MALVAR ST., MALATE, MANILA)
Date of Delivery: MAY 30, 2021
Delivery Term: FOB Destination
Payment Term: 15-30 days upon final inspection

Table with 6 columns: Stock/Property No., Unit, Description, Quantity, Unit Cost, Amount. Includes items like CORRECTION TAPE, CANON PIXMA iX 6770 INK, CALCULATOR, and STAPLE REMOVER. Total amount: P46,600.00. Includes a stamp: COMMISSION ON AUDIT RECEIVED BY: [Signature] DATE: 11 JUN 2021.

(Total Amount in Words) Forty Four Thousand One Hundred Three Pesos and 57/100.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.
Conforme:
Very truly yours,
FERNANDO R. DE VILLA, JR., CESO III
Regional Director

Fund Cluster: 1
Funds Available:
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit: EDWARD'S MANAOG
ORS/BURS No.: 02-102101-2021-05-1616
Date of the ORS/BURS: 05-26-2021
Amount: 46,600.00

Handwritten initials/signature at the bottom left.



Department of Social Welfare and Development  
Field Office MIMAROPA  
Tel. No. (02) 5366-8106 /8107 Local 24052/24051  
www.fo4b.dswd.gov.ph

Email Address: [fo4b@dswd.gov.ph](mailto:fo4b@dswd.gov.ph)/[procurement.fomimaropa@dswd.gov.ph](mailto:procurement.fomimaropa@dswd.gov.ph)

## NOTICE OF AWARD

Date : May 25, 2021

**MS. JOJIE REPIA VELINA**  
Proprietor  
MOSTACO MARKETING  
BF Resort Village, Las Piñas City

Dear **Ms. Velina:**

We are pleased to inform you that the **Request for Quotation No. 2021-05-0366** for **PURCHASE OF OFFICE SUPPLIES FOR THE USE OF UCT SECTION** is hereby awarded to you at a Total Contract Price inclusive of all applicable taxes equivalent to **Fourty Six Thousand Pesos Only (Php 46,000.00)**.

You are therefore required to comply with the Terms and Conditions stated in the **Purchase Order No. 2021-05-0274** from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
**FERNANDO R. DE VILLA, JR., CESO III**  
Regional Director  
Head of the Procuring Entity

**Conforme:**

\_\_\_\_\_  
(Signature over Printed Name of Bidder's Authorized Representative)

**MOSTACO MARKETING**

Date: \_\_\_\_\_

